

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

For program year 2018, CHHS has prioritized large community based projects that expand our existing housing and services portfolio for low and moderate income individuals.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Please refer to AP-35 for additional information related to priority projects funded during program year 2018 (7/1/18 – 6/30/19).

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Please review our most recently completed Consolidated Annual Performance and Evaluation Report (CAPER) for an overview of progress toward meeting the needs and goals outlined in the 2015 – 2020 Consolidated Plan. A copy of the most recent CAPER is available on the CHHS website (<https://static.spokanecity.org/documents/chhs/plans-reports/planning/draft-py2016-caper.pdf>)

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

A complete summary of the Public Comment Period will be provided in the final document. Citizens are encouraged to actively participate and make public comment between Wednesday, June 6, 2018 and Wednesday, July 11, 2018. Please review the Citizen Participation Plan located on the CHHS website (<https://my.spokanecity.org/chhs/>) for additional information on the citizen participation process.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A complete summary of the Public Comment Period will be provided in the final document. Citizens are encouraged to actively participate and make public comment between Wednesday, June 6, 2018 and Wednesday, July 11, 2018. Please review the Citizen Participation Plan located on the CHHS website (<https://my.spokanecity.org/chhs/>) for additional information on the citizen participation process.

6. Summary of comments or views not accepted and the reasons for not accepting them

A complete summary of the Public Comment Period will be provided in the final document. Citizens are encouraged to actively participate and make public comment between Wednesday, June 6, 2018 and Wednesday, July 11, 2018. Please review the Citizen Participation Plan located on the CHHS website (<https://my.spokanecity.org/chhs/>) for additional information on the citizen participation process.

7. Summary

A complete summary of the Public Comment Period will be provided in the final document. Citizens are encouraged to actively participate and make public comment between Wednesday, June 6, 2018 and Wednesday, July 11, 2018. Please review the Citizen Participation Plan located on the CHHS website (<https://my.spokanecity.org/chhs/>) for additional information on the citizen participation process.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
Lead Agency		SPOKANE	
CDBG Administrator	SPOKANE		Community, Housing and Human Services Department
HOPWA Administrator			NA
HOME Administrator	SPOKANE		Community, Housing and Human Services Department
ESG Administrator	SPOKANE		Community, Housing and Human Services Department
HOPWA-C Administrator			

Table 1 – Responsible Agencies

Narrative (optional)

The City of Spokane has placed the administrative responsibilities for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs with the Community, Housing and Human Services Department (CHHS). Citizens interested in learning more about CHHS are encouraged to review the Department website at <https://my.spokanecity.org/chhs/>.

Consolidated Plan Public Contact Information

Citizens are encouraged to review this and other public documents published by CHHS. Citizens may make public comment through the following ways:

- Email to CHHS at spokanechhs@spokanecity.org
- Phone CHHS at 625-6325
- Attend a Public Hearing and make comment directly to the CHHS Board

Additional information regarding opportunity to make public comment can be found by reviewing the CHHS Citizen Participation Plan.

6/6/18-DRAFT

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Continuum of Care and CHHS Boards and their committees review the needs and priorities in consultation with community organizations through a series of meetings, hearings, workshops, focus groups and interviews of key leaders and representatives of organizations conducting planning, operating programs, providing services or advocating for the interests of specific groups or populations in the City. Meetings take place at both the neighborhood level and citywide. Key to the success of this process has been the continued strong relationship the City has maintained with local agencies, nonprofit organizations, developers, and other entities providing human services, community development, economic development, affordable housing and homeless housing and services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Community, Housing and Human Services (CHHS) department of the City of Spokane plays a critical role in the Spokane Continuum of Care by providing staff support to the CoC board and its committees. In monthly meetings of the Continuum, CHHS staff provide assistance in agenda-setting, planning activities, developing funding criteria and decisions, and providing performance and evaluation reports on CoC and ESG project performance, as well as progress in meeting Continuum goals. In addition, CHHS staff provides continuity between meetings and coordinates activities with members working on specific action steps of the Homeless Plan. Together, CHHS and the CoC have worked to develop the 2015-2020 Spokane Strategic Plan to End Homelessness; a Plan which is fully coordinated with the goals of the City of Spokane 2015-2020 Consolidated Plan. The Homeless Plan encompasses an aggressive approach to retool the housing and services delivery system toward the ultimate goal of ending veteran homelessness, chronic homelessness and family homeless all within the next four years. The CoC is currently working to strategically utilize all homeless funding resources to increase the community's inventory of PSH and RRH units. We are continuously working to maintain a housing first philosophy within our programs as well as consistently reevaluate low barrier shelters and housing. In order to ensure every homeless individual has a place to go, we are retooling our shelter system to effectively implement a 24/7 shelter for singles and families respectively. In coordination with our continuum's goals, collaboration is occurring between the CoC, CoC Homeless Youth Committee, and our Youth Advisory Board which is comprised of youth with lived homeless experience. We are coordinating with

the Office of Homeless Youth to expand RRH for youth and are partnering with Invest Health to effectively serve youth exiting institutions. The CoC Veteran Leadership Committee is continuously working to implement an effective service coordination system through work groups aimed at addressing the needs identified by consumers and partners in the gaps and needs analysis conducted in 2017.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The CHHS staff responsible for providing staff assistance to the Continuum of Care is also responsible for management of the ESG Program. City staff has drafted policies and procedures for annual allocations of ESG funds. These were adopted by the Continuum of Care.

CHHS staff also prepared proposed performance standards for evaluating ESG project outcomes for Continuum review and adoption. Coordinating with the Washington State Department of Commerce in utilizing statewide evaluation standards, the Continuum adopted a Dashboard data base and reporting process for use in the Spokane CoC for review of performance outcomes. Reports on outcomes are prepared by City staff at the system-level quarterly and on a project-level annually. These reports are used by the Continuum to evaluate performance and identify issues with specific projects and program areas. Procedures for use of HMIS data have also been adopted in the policies and procedures of the Continuum.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	SPOKANE HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community, Housing and Human Services staff has coordinated with staff from the Spokane Housing Authority to discuss and plan for solutions to affordable housing for low income, at risk and homeless households.
2	Agency/Group/Organization	CATHOLIC CHARITIES SPOKANE
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Health Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Catholic Charities provides services to homeless individuals throughout Spokane. In 2017/2018, Catholic Charities partnered with the City of Spokane to pilot a new 24/7 emergency shelter program. Representatives from Catholic Charities assist with planning efforts to support the regional Continuum of Care and other support services for low and moderate income individuals.
3	Agency/Group/Organization	SPOKANE COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The director of Spokane County's Housing and Community Development Division participates as a member of the Community, Housing and Human Services Board. Additionally, Spokane County staff participate in the CoC and Fair Housing Committee planning processes.
4	Agency/Group/Organization	SPOKANE NEIGHBORHOOD ACTION PROGRAMS (SNAP)
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City partners/funds several SNAP programs that provide housing, homeless, medical response, coordinated assessment and other public services to the residents of the City of Spokane.
5	Agency/Group/Organization	Spokane Low Income Housing Consortium
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Spokane Low-Income Housing Consortium (SLIHC) provides assistance on low-income housing, homeless programs/CoC and the Inland Northwest Fair Housing Conference.
6	Agency/Group/Organization	TRANSITIONS
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services-Education Services-Employment

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Transitional Programs for Women (Transitions) partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
7	Agency/Group/Organization	The Salvation Army
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Salvation Army partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.

8	Agency/Group/Organization	VOLUNTEERS OF AMERICA OF SPOKANE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Volunteers of America partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
9	Agency/Group/Organization	Goodwill Industries
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Goodwill Industries partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
10	Agency/Group/Organization	YWCA OF SPOKANE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The YWCA partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
11	Agency/Group/Organization	SPOKANE REGIONAL HEALTH DISTRICT
	Agency/Group/Organization Type	Health Agency Regional organization
	What section of the Plan was addressed by Consultation?	Public Health
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Spokane Regional Health District helps neighborhood councils coordinate capital improvement projects through their Neighborhoods Matter program.

12	Agency/Group/Organization	Northwest Fair Housing Alliance
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Fair Housing Planning/Conference
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Spokane partners with the Northwest Fair Housing Alliance to assist with the coordination of the Inland Northwest Fair Housing Conference. Additionally, the Northwest Fair Housing Alliance is helping coordinate a regional planning effort to Affirmatively Further Fair Housing practices, included the Assessment of Fair Housing (AFH).
13	Agency/Group/Organization	SINTO SENIOR ACTIVITY CENTER
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Services for seniors
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Sinto Senior Activity Center provides services to elderly individuals in West Central and Northwest Spokane.
14	Agency/Group/Organization	Northeast Community Center Association
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Health
	What section of the Plan was addressed by Consultation?	Community/neighborhood based social and healthcare service programs in northeast Spokane

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northeast Community Center is a primary healthcare, childcare and social service provider to the northeast Spokane community.
15	Agency/Group/Organization	Martin Luther King Jr. Family Outreach Center
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education
	What section of the Plan was addressed by Consultation?	Community programs for east central Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	East Central Community Center provides services to individuals in the east central portion of the City.

Identify any Agency Types not consulted and provide rationale for not consulting

No major agencies involved in housing or community development were intentionally excluded from consultation. Every effort was made to ensure advance publication of meetings and opportunities to contribute.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

6/6/18-DRAFT

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Spokane is designated as an entitlement community by the Department of Housing and Urban Development (HUD). As such, the Community, Housing and Human Services (CHHS) Department is responsible for conducting administrative responsibilities related to the Community Development Block Grant Program (CDBG), Home Investment Partnership Program (HOME) and the Emergency Solutions Grant (ESG). Federal regulations mandate that each entitlement community must develop and adhere to a Citizen Participation Plan (24 CFR 91.105). The following document represents the process by which the CHHS Department will facilitate public involvement and communication relating to entitlement programs (CDBG, HOME and ESG).

OBJECTIVES

1. Provide guidance to the Spokane community that will promote and expand citizen participation in the Consolidated Planning Process
2. Provide citizens with an avenue for making public comment
3. Support transparent communication between CHHS and the Spokane community

CONTACT INFORMATION:

Citizens are encouraged to offer public comments at any time. To do so, please contact CHHS Department directly by emailing spokanechhs@spokanecity.org or calling (509)625-6325. If requesting a staff meeting, please allow two working days advance notice. Citizens are encouraged to attend CHHS Board meetings held on the first Wednesday of every other month (beginning annually in February) from 4 to 6 PM (Spokane City Hall: City Council Briefing Center). The Board allows for public comment on items relevant to the CHHS Board during the first ten (10) minutes of each meeting.

CHHS will host regular Public Hearings to initiate a formal public comment process. Public Hearings will be held prior to the approval of each Consolidated Plan, Assessment of Fair Housing, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER).

Public Hearings may be held at Spokane City Hall or in other community facilities throughout the City of Spokane. Generally, CHHS will host one public hearing prior to the submission of each Consolidated Plan, Annual Action Plan, and Assessment of Fair Housing (AFH). The second public

hearing will occur prior to the submission of the Consolidated Annual Performance and Evaluation Report (CAPER). CHHS will publish a notice prior to each public hearing in the Spokesman Review, CHHS website, through neighborhood councils, email distribution, and City of Spokane Social Media.

Citizens will have 30 calendar days (15 calendar days for the CAPER) to submit public comment to CHHS for review and consideration. All public comments will be reviewed and considered prior to publishing the final plan. CHHS will make reasonable effort to respond to public comment within 15 working days following the end of the public comment period.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

CHHS anticipates continued growth in our local revolving loan portfolio. Funding from the revolving loan portfolio will be used to support ongoing single-family rehab program. These funds will also be used to help fund additional programming that specially benefits low and moderate income individuals throughout Spokane.

CHHS will continue funding larger impactful community based activities that specifically meet the needs and goals of our Consolidated Plan: namely affordable housing and economic opportunities for low and moderate income individuals.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,259,133	1,700,000	245,000	5,204,133	9,000,000	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,269,887	729,034	0	1,998,921	3,000,000	
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	0	0	0	0	0	NA - City of Spokane does not receive HOPWA funding.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	271,343	0	0	271,343	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Funding to support the needs and goals outlined in the 2015 – 2020 Consolidated Plan relies heavily on other funding sources to leverage impactful community based programing. CDBG and HOME funds are frequently leveraged with Housing Tax Credits and Housing Trust Fund allocations. During program year 2018, several local service providers will begin constructing multimillion dollar affordable housing projects where CHHS is providing gap funding to support the overall project.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Expand safe affordable housing choices	2015	2020	Affordable Housing Public Housing				
2	Provide opportunities to improve quality of life	2015	2020	Homeless Non-Homeless Special Needs				
3	Prevent and reduce homelessness	2015	2020	Homeless Non-Homeless Special Needs				
4	Support vibrant neighborhoods	2015	2020	Non-Housing Community Development				
5	Expand economic opportunities	2015	2020	Non-Housing Community Development				

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Expand safe affordable housing choices
	Goal Description	
2	Goal Name	Provide opportunities to improve quality of life
	Goal Description	
3	Goal Name	Prevent and reduce homelessness
	Goal Description	
4	Goal Name	Support vibrant neighborhoods
	Goal Description	
5	Goal Name	Expand economic opportunities
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects were selected through a competitive application process where each proposal was evaluated for risk, eligibility, past performance and alignment with community needs and goals. Proposals recommended for funding were evaluated by members of the Evaluation and Review Committee, Community, Housing and Human Services Board and approved by the Spokane City Council.

Projects listed in this section are subject to change. CHHS will follow the process for making a substantial amendment to this Action Plan as outlined in the Citizen Participation Plan. Please refer to the CHHS website for more information about the Citizen Participation process as it relates to making a substantial amendment.

<https://static.spokanecity.org/documents/chhs/plans-reports/planning/2018-citizen-participation-plan.pdf>

Projects

#	Project Name
1	2018 Administration - CDBG Program
2	2018 Capital Improvement - Downtown Library Cafe
3	2018 Capital Improvement - East Central Dental Clinic
4	2018 Capital Improvement - Northeast Dental Clinic
5	2018 Capital Improvement - Public Facility/Housing Improvements
6	2018 Capital Improvement - Spokane Envision Center
7	2018 Housing - Essential Home Repair Program
8	2018 Housing - Single Family Rehab Program
9	2018 Housing - Derelict Housing Pilot Program
10	2018 Public Service - ECCC Operations
11	2018 Public Service - Food Services to City Outlets and Agencies
12	2018 Public Service - Homeownership Program
13	2018 Public Service - NECC Operations
14	2018 Public Service - New Leaf Bakery
15	2018 Public Service - Senior Meals Program
16	2018 Public Service - Southwest Community Center Operations

#	Project Name
17	2018 Public Service - TLC EduCare
18	2018 Public Service - West Central Operations
19	2018 Public Service - Women's Hearth
20	2018 Multi-Family Projects - HOME
21	2018 Administration - HOME Program
22	2018 ESG Program Delivery

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The following projects address existing programs serving low and moderate income households. Additional work is needed with partner agencies to further expand new capacity to serve target populations identified in the 2015-2020 Consolidated Plan. Affordable housing remains a significant investment by the Community, Housing and Human Services Department (CHHS). CHHS will continue working with the Spokane community to identify targeted programs for housing rehabilitation throughout Spokane.

AP-38 Project Summary
Project Summary Information

1	Project Name	2018 Administration - CDBG Program
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$850,000
	Description	Administrative activities related to the management of CDBG funded activities and planning efforts.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	This activity will provide oversight to ensure all CDBG funded projects meet their performance benchmarks.
	Location Description	City of Spokane Community, Housing and Human Services Department 808 W. Spokane Falls Blvd. Spokane, WA 99201
	Planned Activities	Administrative oversight consistent with 24 CFR Part 570.206
2	Project Name	2018 Capital Improvement - Downtown Library Cafe
	Target Area	
	Goals Supported	Expand economic opportunities
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$100,000
	Description	Construction of community Cafe located at Spokane's Downtown Library (third floor). The Cafe will be staffed by Transitions New Leaf Bakery creating employment opportunities for low and moderate income individuals.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	This activity will provide employment opportunities to low and moderate income individuals working with New Leaf Bakery.

	Location Description	City of Spokane Downtown Library – 3rd Floor 906 W. Main Ave. Spokane, WA 99201
	Planned Activities	Construction of new Café service area inside the Downtown Spokane Library.
3	Project Name	2018 Capital Improvement - East Central Dental Clinic
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life Support vibrant neighborhoods
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$250,000
	Description	Partnership between the City of Spokane and CHAS Health to construct a Dental Clinic at the East Central Community Center. Clinic will provide affordable dental care for low and moderate income individuals.
	Target Date	12/31/0019
	Estimate the number and type of families that will benefit from the proposed activities	Expected to serve approximately 1,500 low and moderate income individuals during the first full year of operation.
	Location Description	East Central Community Center Campus 500 S. Stone St. Spokane, WA 99202
	Planned Activities	Remodel of existing facility and installation of dental operatories to provide dental services to low and moderate income individuals.
4	Project Name	2018 Capital Improvement - Northeast Dental Clinic
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$250,000
	Description	Partnership between the City of Spokane and Providence Health Care Foundation Eastern WA to construct a Dental Clinic in northeast Spokane. Clinic will provide affordable dental care for low and moderate income individuals.

	Target Date	12/31/0019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
5	Project Name	2018 Capital Improvement - Public Facility/Housing Improvements
	Target Area	
	Goals Supported	Expand safe affordable housing choices Prevent and reduce homelessness Provide opportunities to improve quality of life Support vibrant neighborhoods Expand economic opportunities
	Needs Addressed	Safe affordable housing choice Basic and special needs and reduce homelessness Community development and economic opportunities
	Funding	CDBG: \$1,125,000
	Description	Activities that support improvements to public facilities and affordable housing.
	Target Date	12/31/0019
	Estimate the number and type of families that will benefit from the proposed activities	Unknown at this time - CHHS will issue funding notices throughout the 2018 Program Year to support proposal that fall under this general activity. CHHS will provide an amendment to this Action Plan with an opportunity to make public comment once funding decisions have been made. Citizens will have 30 days to review the amended plan and offer public comment.
	Location Description	Unknown at this time - CHHS will issue funding notices throughout the 2018 Program Year to support proposal that fall under this general activity. CHHS will provide an amendment to this Action Plan with an opportunity to make public comment once funding decisions have been made. Citizens will have 30 days to review the amended plan and offer public comment.

	Planned Activities	Unknown at this time - CHHS will issue funding notices throughout the 2018 Program Year to support proposal that fall under this general activity. CHHS will provide an amendment to this Action Plan with an opportunity to make public comment once funding decisions have been made. Citizens will have 30 days to review the amended plan and offer public comment.
6	Project Name	2018 Capital Improvement - Spokane Envision Center
	Target Area	
	Goals Supported	Prevent and reduce homelessness Provide opportunities to improve quality of life Support vibrant neighborhoods Expand economic opportunities
	Needs Addressed	Basic and special needs and reduce homelessness Community development and economic opportunities
	Funding	CDBG: \$500,000
	Description	Coordinated Entry and service center for homeless individuals seeking housing and human services. Focus of the EnVision Center will be on Economic Empowerment, Educational Advancement, Health and Wellness, and Character and Leadership.
	Target Date	12/31/0019
	Estimate the number and type of families that will benefit from the proposed activities	Total number of individuals served is unknown at this time (>1,000 served). Individuals and families experiencing homelessness will be the primary focus of this activity.
	Location Description	Location to be determined. Criteria for site selection will focus on accessibility to the following: social services, public transportation, and housing.
7	Planned Activities	Construction and rehabilitation of existing property (to be determined) for the purpose of serving homeless individuals and families.
	Project Name	2018 Housing - Essential Home Repair Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices Support vibrant neighborhoods
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$500,000

	Description	Repair single-family homes of low- and moderate-income persons that have health and safety hazards or disability accessibility issues that make the home uninhabitable. This includes, but is not limited to, plumbing, heating, electrical, roof, and sewer repairs and accessibility modifications.
	Target Date	12/31/0019
	Estimate the number and type of families that will benefit from the proposed activities	The Essential Home Repair Program will provide assistance to approximately 250 low and moderate income homeowners for essential home repairs including: plumbing, electrical, heating and cooling systems and other necessary repairs to maintain safe housing for the homeowner.
	Location Description	The Essential Home Repair Program is not location specific. Any eligible homeowner may apply for assistance through this program regardless of their location within the City of Spokane. For more information about this program please contact the Community, Housing and Human Services Department at the City of Spokane 625-6325.
	Planned Activities	Repair single-family homes of low- and moderate-income persons that have health and safety hazards or disability accessibility issues that make the home uninhabitable. This includes, but is not limited to, plumbing, heating, electrical, roof, and sewer repairs and accessibility modifications.
8	Project Name	2018 Housing - Single Family Rehab Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices Support vibrant neighborhoods
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$1,200,000
	Description	Loans to single family homeowners to make necessary home rehabilitation improvements.
	Target Date	12/31/0019
	Estimate the number and type of families that will benefit from the proposed activities	Low and moderate income homeowners will have access to the home rehab program. The subrecipient of this program anticipates providing rehabilitation assistance to 30 homeowners over the course of their contract with the City of Spokane.

	Location Description	The single family rehab program is not focused on any one particular area of the City of Spokane. Eligible program participants may come from any portion of the City.
	Planned Activities	Major home repairs for low and moderate income homeowners.
9	Project Name	2018 Housing - Derelict Housing Pilot Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices Support vibrant neighborhoods Expand economic opportunities
	Needs Addressed	Safe affordable housing choice Community development and economic opportunities
	Funding	CDBG: \$400,000
	Description	Pilot program to identify, acquire, rehab and sell existing derelict housing throughout Spokane to eligible low and moderate income homebuyers.
	Target Date	12/31/0019
	Estimate the number and type of families that will benefit from the proposed activities	Unknown at this time - CHHS will issue funding notices throughout the 2018 Program Year to support proposal that fall under this general activity. CHHS will provide an amendment to this Action Plan with an opportunity to make public comment once funding decisions have been made. Citizens will have 30 days to review the amended plan and offer public comment.
	Location Description	To be determined - CHHS will issue funding notices throughout the 2018 Program Year to support proposal that fall under this general activity. CHHS will provide an amendment to this Action Plan with an opportunity to make public comment once funding decisions have been made. Citizens will have 30 days to review the amended plan and offer public comment.
	Planned Activities	Unknown at this time - CHHS will issue funding notices throughout the 2018 Program Year to support proposal that fall under this general activity. CHHS will provide an amendment to this Action Plan with an opportunity to make public comment once funding decisions have been made. Citizens will have 30 days to review the amended plan and offer public comment.
10	Project Name	2018 Public Service - ECCC Operations
	Target Area	

	Goals Supported	Provide opportunities to improve quality of life Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$60,000
	Description	Comprehensive community center based activities for residents of the East Central Neighborhood and surrounding areas. Youth and senior services, food bank, adult disability classes, food services, etc.
	Target Date	6/30/0019
	Estimate the number and type of families that will benefit from the proposed activities	Each year the East Central Community Center serves approximately 12,000 individuals through their variety of service based programs. Beneficiaries are primarily low income based on the location of the center and services offered to residents.
	Location Description	The East Central Community Center is located in the center of the East Central Neighborhood at 500 S. Stone St., Spokane, WA 99202.
	Planned Activities	Comprehensive community center based activities for residents of the East Central Neighborhood and surrounding areas. Youth and senior services, food bank, adult disability classes, food services, etc.
11	Project Name	2018 Public Service - Food Services to City Outlets and Agencies
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$87,074
	Description	A human services grant will help fund 15 full-time and five part-time staff positions that lead, coordinate and deliver these food assistance and nutrition education services. 05W - Food Banks (LMC)
	Target Date	6/30/0019
	Estimate the number and type of families that will benefit from the proposed activities	Second Harvest will be a significant source of donated food for its city network during the grant year. Second Harvest projects distributing 545,000 pounds of food each month in the city. Close to half of that food will be nutritious fresh produce. At least 62,000 unduplicated clients will be served during the year, receiving food that helps preserve their assets to sustain other basic needs.
	Location Description	Food will be distributed to various food outlets serving low/mod income individuals throughout the City of Spokane

	Planned Activities	Food distribution and cooking classes for low/mod income individuals
12	Project Name	2018 Public Service - Homeownership Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$70,000
	Description	First-time home buyer, foreclosure counseling, and foreclosure prevention education programs to assist low and moderate income individuals with access to affordable housing and housing stability.
	Target Date	6/30/0019
	Estimate the number and type of families that will benefit from the proposed activities	SNAP's Homeownership Program intends to provide services to 302 unduplicated low and moderate income homeowners and perspective homeowners access affordable housing options.
	Location Description	Courses will be taught at 3102 W Ft George Wright Dr., Spokane, WA 99224 and at SNAP East, 500 S Stone, Spokane, WA 99202
	Planned Activities	Public services to assist low/mod income households prepare for homeownership
13	Project Name	2018 Public Service - NECC Operations
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$80,000
	Description	General operational support for the Northeast Community Center.
	Target Date	6/30/0019
	Estimate the number and type of families that will benefit from the proposed activities	The Northeast Community Center serves approximately 12,000 unduplicated individuals and families in Spokane's Northeast quadrant of the City. Services include a medical center (family medicine and dental clinic), pharmacy, Head Start, WIC, Senior Center and host to multiple community events.
	Location Description	Northeast Spokane: 4001 N. Cook St., Spokane, WA 99207
	Planned Activities	General operational center support for multiple community based programs.

14	Project Name	2018 Public Service - New Leaf Bakery
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$50,000
	Description	New Leaf Bakery Cafe' Job Training program provides hands on food service skills training, vocational services, and life skills to women with barriers to employment, including histories of incarceration, past substance abuse, lack of employment histories, lack of education, mental illness, physical disabilities, and learning disabilities. 05H - Employment Training (LMC)
	Target Date	6/30/0019
	Estimate the number and type of families that will benefit from the proposed activities	Transitions serves very low income homeless women and children, most of which are on TANF assistance. During the program year, New Leaf will provide job skills training to approximately 60 individuals.
	Location Description	Services will be provided at the New Leaf training kitchen located at 3104 W. Fort George Wright Dr., Spokane, WA, 99224
	Planned Activities	Job skills training for very low income, homeless or formerly homeless individuals.
15	Project Name	2018 Public Service - Senior Meals Program
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$50,400
	Description	Meal program for home bound seniors: 05A - Senior Services (LMC)
	Target Date	6/30/0019
	Estimate the number and type of families that will benefit from the proposed activities	Applicant proposes to serve 1,200 unduplicated low/mod income individuals throughout the course of this funding award.
	Location Description	Services will be provided throughout the City of Spokane to senior citizens in need of meal assistance.

	Planned Activities	Senior Meals, both home delivered and served at Silver Cafes, improve the quality of life maintaining the social safety net by meeting the most basic essential need of food for our most vulnerable citizens. For our home delivered program, the clients that we serve are essentially homebound.
16	Project Name	2018 Public Service - Southwest Community Center Operations
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$20,000
	Description	General operational support for staff and maintenance at the Southwest Community Center.
	Target Date	6/30/0019
	Estimate the number and type of families that will benefit from the proposed activities	The Southwest Community Center primarily serves youth and their families through their preschool, before school, after school, day program for special needs adults and community food bank. Approximately 850 low and moderate income households benefit from services offered at the Southwest Community Center annually.
	Location Description	Services provided in Spokane's Browne's Addition neighborhood: 314 S. Spruce St., Spokane, WA 99201
17	Planned Activities	General operational support for the Southwest Community Center programs offered to the public.
	Project Name	2018 Public Service - TLC EduCare
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$68,000
	Description	EduCare is a child care center located in northwest Spokane. EduCare is part of the Transitional Living Center campus that provides housing and social services to homeless women with children. EduCare is sponsored by the Department of Early Learning and serves approximately 45 children each year from ages 1-5.
	Target Date	6/30/0019

	Estimate the number and type of families that will benefit from the proposed activities	EduCare services homeless and formerly homeless women with children by providing safe affordable child care. Annually, EduCare serves approximately 35 children ranging in age from 1 to 5.
	Location Description	The EduCare facility is located in northwest Spokane as part of the Transitional Living Center campus. 3120 N. Hemlock St., Spokane, WA 99205
	Planned Activities	Child care center activities related to education and providing stability in the lives of homeless mothers and children.
18	Project Name	2018 Public Service - West Central Operations
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$90,000
	Description	Operational support for the West Central Community Center.
	Target Date	6/30/0019
	Estimate the number and type of families that will benefit from the proposed activities	The West Central Community Center provides services to individuals and families including services through their WIC, Head Start, Community Health, Community Meetings and Youth Development programs. Approximately 4,200 unduplicated individuals receive services from the Community Center each year.
	Location Description	The West Central Community Center is located in Spokane's West Central Neighborhood at 1603 N. Belt St., Spokane, WA 00205
19	Project Name	2018 Public Service - Women's Hearth
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$30,000
	Description	Services provided to homeless women include food bank, hygiene, housing referrals, job search, arts and craft classes, counseling and basic support for clients at the Hearth.
	Target Date	6/30/0019

	Estimate the number and type of families that will benefit from the proposed activities	Women's Hearth provides services to primarily single homeless and formerly homeless women experiencing multiple barriers to employment and housing stability. The Hearth serves approximately 1,000 unduplicated women annually.
	Location Description	Women's Hearth is located in downtown Spokane near several social service providers and low income housing. 920 W. 2nd Ave., Spokane, WA 99201
	Planned Activities	food bank, hygiene, housing referrals, job search, arts and craft classes, counseling and basic support for clients at the Hearth
20	Project Name	2018 Multi-Family Projects - HOME
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	HOME: \$1,144,887
	Description	Administration of the HOME program will support affordable housing development projects in the City of Spokane.
	Target Date	12/31/0019
	Estimate the number and type of families that will benefit from the proposed activities	HOME multi-family funding will support the development and redevelopment of 45 affordable housing units within the City of Spokane. All units will be reserved for low income households.
	Location Description	<u>Unknown at this time</u> - CHHS will issue funding notices throughout the 2018 Program Year to support proposal that fall under this general activity. CHHS will provide an amendment to this Action Plan with an opportunity to make public comment once funding decisions have been made. Citizens will have 30 days to review the amended plan and offer public comment.
	Planned Activities	Multi-family housing development activities for the benefit of low and moderate income households
21	Project Name	2018 Administration - HOME Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	HOME: \$125,000

	Description	General program administration activities related to the HOME Program.
	Target Date	12/31/0019
	Estimate the number and type of families that will benefit from the proposed activities	Administration of the HOME program will support affordable housing development projects in the City of Spokane.
	Location Description	Spokane City Hall 808 W. Spokane Falls Blvd., Spokane, WA 99201 Community, Housing and Human Services Department (6th floor)
	Planned Activities	General program administration activities related to the HOME Program.
22	Project Name	2018 ESG Program Delivery
	Target Area	
	Goals Supported	Prevent and reduce homelessness
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	ESG: \$271,343
	Description	Homeless program support for rapid re-housing and prevention activities
	Target Date	12/31/0019
	Estimate the number and type of families that will benefit from the proposed activities	Funded activities will assist approximately 1,100 homeless individuals and families with homeless prevention, emergency shelter and rapid re-housing.
	Location Description	Various homeless shelters and service providers throughout the City of Spokane
	Planned Activities	Homeless program support for rapid re-housing and prevention activities

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Spokane has identified six (6) geographic areas within the City of Spokane to promote and facilitate expanded economic development. Each Target Investment Area (TIA) is located in a predominantly low/moderate income geographic area of Spokane. The goal of investing capital and public services in these areas is to generate opportunities for affordable housing, job creation/growth and infrastructure improvements that benefit low and moderate households.

The six (6) identified Target Investment Areas include:

- The Yard – Northeast Spokane
- West Plains – Spokane International Airport
- Downtown Spokane – Downtown Business District
- North Bank – Kendal Yards
- University District – Riverpoint and Gonzaga Campus area
- East Sprague

For more information about the City of Spokane Target Investment Areas, please visit the following website... <https://my.spokanecity.org/business/incentives/>

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Spokane has adopted an Economic Development Strategy to implement the City's Comprehensive Plan and growth strategies to encourage private investments in targeted areas where public invests are and will be made it the near future.

The Targeted Area Development strategy brings alignment with capital infrastructure plans, community development, neighborhood planning and incentives policies, brownfield redevelopment and it clarifies the City's role in economic development.

It is recognized that a fundamental objective of the City's economic development policy is to align public investments in neighborhood planning, community development and infrastructure development with private sector investments, resulting in increased opportunities for business growth and to provide its citizens with safe, affordable and quality residential living environments. The new and expanded

business activity within the City of Spokane will spur additional economic growth, provide living wage jobs, improve neighborhoods, increase property values, increase tax collections, raise wages and median income and enhance the standard of living of all citizens in the City.

Discussion

The Target Investment Areas are given priority where applicable and in compliance with CDBG National Objectives. Investment in these geographic areas will be primarily related to economic development opportunities that promote new jobs and/or income growth for low and moderate income individuals.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Spokane's strategy to address safe, affordable housing choices is based on the goal of preserving and expanding quality, safe, affordable housing choices. The following populations will be targeted to achieve this goal:

- Income: extremely low, very low, low, and moderate
- Family types: large families, families with children, and the elderly
- Homeless: chronic homelessness, individuals, families with children, mentally ill, veterans, victims of domestic violence and unaccompanied youth
- Non-homeless special needs: persons with mental disabilities, persons with physical disabilities, persons with developmental disabilities and victims of domestic violence

One Year Goals for the Number of Households to be Supported	
Homeless	124
Non-Homeless	49
Special-Needs	10
Total	183

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	50
The Production of New Units	183
Rehab of Existing Units	41
Acquisition of Existing Units	0
Total	274

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

Spokane Housing Authority (SHA) began in 1972 as the Housing Authority of the City of Spokane is now a multi-jurisdictional agency serving many cities and five counties in Eastern Washington. The partnership between SHA and the City of Spokane continues to provide affordable housing for thousands of households. SHA is governed by a seven-member Board of Commissioners to include one “directly assisted Commissioner” and six commissioners appointed by the following: Two (2) individuals appointed by the Mayor of the city of Spokane, two (2) individuals appointed by the City Council of the City of Spokane Valley, and two (2) individuals appointed by the Spokane County Commissioners. Each member serves a five-year term of office, with terms rotating in such a manner that one appointment is made each year. The Board has full authority in the establishment of SHA policies, long-term direction, and oversight of programs that accomplish the Agency’s mission.

Actions planned during the next year to address the needs to public housing

Spokane Housing Authority has always had an extremely small public housing program. Initially, just 125 total public housing units were in SHA’s inventory. In 2015, SHA was given permission to move forward with a Rental Assistance Demonstration (RAD) Program portfolio project to divest its public housing inventory. Phase I was the conversion of the Parsons, a 50-unit elderly/disabled property. Utilizing 4% Low-Income Housing Tax Credits and Tax Exempt Bonds, the Parsons was transferred to a Limited Liability Limited Partnership ownership structure in 2015, awarded project-based housing choice vouchers, and in 2016 completed \$1.8 million of rehabilitation. Also in 2016, one single family home (part of SHA’s scattered site public housing inventory), was sold to the Washington State Department of Transportation through eminent domain to facilitate the north/south freeway extension.

Phase II of SHA’s RAD participation is the disposition (sale) of the remaining 74 scattered site units. These include 58 single family homes and 8 duplex properties. Proceeds received from the sale of all scattered site units will be used as gap financing in the acquisition and rehabilitation or new construction of additional affordable housing units using tax credit and/or bond financing structures. It is anticipated that this could create as many as 300 affordable housing units over a period years. The 74 Project-Based Section 8 Housing Choice Vouchers received as a part of this transaction will be attached to units located at two apartment communities owned and operated by a tax credit partnership of which the Spokane Housing Authority is the General Partner (Woodhaven Apartments and Cedarwest Apartments), and one apartment community owned and operated by a tax credit partnership of which Spokane Housing Ventures is the General Partner (Clare View North).

Actions to encourage public housing residents to become more involved in management and participate in homeownership

To encourage the residents to become more involved with management, the PHA Annual Plan is

available for review at the Public Housing leasing office during its public review time period. SHA recently updated its Administrative Plan to provide an avenue for the 74-scattered site public housing residents to participate in the Housing Choice Voucher Homeownership program if they meet the qualifications. All 74 will get first right of refusal to purchase either the home in which they reside or another available from the inventory. SHA anticipates the 74 units will convert from public housing to SHA-owned affordable units in late 2018. In 2019 the authority will work with current households to begin implementing their future housing option which includes this homeownership alternative.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Spokane City/County Continuum of Care, in support of the 2015-2020 Strategic Plan to End Homelessness, will focus on action steps aimed at obtaining the following objectives: increase leadership, collaboration and civic engagement; increase access to stable and affordable housing; support effective pathways toward self-sufficiency and reduced financial vulnerability; transform homeless services to crisis response systems leading to improved health and safety; and advance health and housing stability for youth experiencing homelessness, including unaccompanied homeless youth and youth aging out of systems such as foster care.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In an effort to reach out to the unsheltered population, the community has implemented a number of street outreach initiatives. The City of Spokane's CHHS Department work with other City entities such as Code Enforcement and Police to support the Homeless Street Outreach Team, a collaboration between homeless housing providers, coordinated assessment, and mental health providers to identify and provide outreach to individuals occupying homeless encampments. This interagency collaboration includes both a City-funded street outreach team and a PATH-fund outreach team for homeless individuals with mental illness and provides a pipeline for housing and support services to the chronically homeless unsheltered population in our community. The City has identified the need for additional investment in street outreach in the next year and has targeted these funds to both expand the capacity of existing efforts and to facilitate better alignment of services between City-, PATH-, and STR Opioid Crisis-funded street outreach teams. These efforts are part of the goal to transform homeless services into a crisis response system. In order to ensure proper assessment of service needs and prioritization, the community will evaluate coordinated entry and establish an operationalized set of policies and procedures that will coordinate the front door of our crisis response system across all access points.

Addressing the emergency shelter and transitional housing needs of homeless persons

The CoC identifies the need to provide emergency response to families and individuals who are homeless and recognizes the continued need for shelter beds that are available when a person is unsheltered. Although the CoC is moving towards providing permanent, rather than temporary, housing options, there are some special populations, such as youth, households fleeing domestic violence, clients exiting institutions, and families with children involved with the child welfare system, who continue to benefit from a supportive transitional housing program.

The jurisdiction's goal is to operate a comprehensive shelter system that meet the needs of all households regardless of composition and quickly transitions households from homelessness back into permanent housing. Currently the shelter system includes programs to serve the specific needs of homeless adult men, adult women, unaccompanied youth, and households with children, however youth who are in transition (18-24) do not have a dedicated shelter program. The City identified a partner agency at the end of 2017 through an RFI process to take the lead in the development of a shelter for young adults. The City and the CoC will work with this partner to secure the resources necessary to close this gap in service.

These efforts connect directly to the goals of transforming homeless services in to a crisis response system and the system goal of reducing the length of time households experience homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The jurisdiction's coordinated entry process includes access to diversion programs to prevent individuals and families with children from entering the crisis response system by assisting with their access to community resources. ESG is funding rapid re-housing and emergency shelter operations. An intentional shift to focus on permanent housing exits when households enter the homeless system has been transforming the City's homeless system over the past few years. As a result, much of the CoC efforts to serve homeless households are focused on rapid re-housing. Households who present as chronically homeless with very high barriers are placed directly into available PSH units or available bridge housing. These efforts shorten the time families are homeless and increase stability.

The Supportive Services for Veteran Families (SSVF) program provides an essential resource for Veterans and their families who are homeless or at risk. SSVF provides intensive outreach, housing search and placement and continued case management for this population. For Veterans who need more intensive housing services The Spokane Housing Authority, (SHA), has a successful partnership with the Veterans Administration to provide VASH vouchers to homeless veterans. All referrals are made through the VA, who also provides complete wrap-around supportive services. Veterans that are not eligible for these programs are prioritized for placement in PSH dedicated to chronically homeless veterans.

The Young Adult Housing Program (YAHP) from the Washington State Department of Commerce's Office of Homeless Youth has provided the jurisdiction with an essential new resource for the provision of rent assistance, transitional housing, and case management for young adults ages 18 through 24. YAHP provides young adults with housing search assistance, temporary rental assistance, and case management as well as access to transitional or interim housing during the housing search process for

youth with the highest barriers.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The jurisdiction works with the following housing and health care partners on the implementation of an integrated care program: Empire Health Foundation, Providence Health Care, Community Health Association of Spokane, and Volunteers of America. The program strives to ensure eligible homeless clients are not discharged from in-patient hospital care or emergency room visit into homelessness. The Roads to Community Living Program coordinates with group homes, assisted living program and private landlords to ensure that long term Medicare eligible clients discharging from hospitals, nursing homes and mental health facilities are not being discharged into homelessness.

The Spokane County Regional Behavioral Health Organization (SCRBHO) is responsible for all community-based mental health services for inpatient and outpatient care services. Eastern State Hospital works in conjunction with Frontier Behavioral Health Outreach Team, Spokane County Supportive Living Program, and Behavioral Health Options. These programs work with the clients and the outpatient mental health provider to create a plan for housing and continued services.

The CoC has ensured that its members have written procedures to address discharge planning of youth exiting foster care. The Department of Children, Youth, and Families procedures provide for Independent Living Services and require an Independent Living Plan to assist the youth toward a successful transition to adulthood. Local DCYF Social Workers and other community stakeholders work with youth as they near 18 to establish an ILP to guide the services and housing assistance until they are 21.

Spokane County has taken the lead in housing individuals as they exit from correctional institutions through the Re-Entry Initiative (REI) Program, a community re-entry program dedicated to transitioning formerly homeless exiting institutional settings into adjusted citizens, engaging, working and living in stable housing with limited to no subsidy. Through their partnership with Goodwill Industries of the Inland Northwest, they provide permanent housing through a short term rental assistance program to persons exiting correctional institutions. Airway Heights Corrections facility and the local jail works with Pioneer Human Services who operates a 55-bed work release facility for women and an 80-bed work release facility for men. A formalized discharge plan, in which housing is a requirement, is created for each client as they discharge from these facilities.

Discussion

AP-70 HOPWA Goals– 91.220 (I)(3)

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	0
Tenant-based rental assistance	0
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	0

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City is working to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

- Continue to develop Development Services Center (DSC) policies and public information resources through coordinated departmental action. The Permit Center allows the consolidation of all permit functions in one location to better coordinate the permit activities of Planning, Building, Fire and Engineering. These efforts expedite permitting processing and reduce permitting times providing cost savings for affordable housing development.
- Continue to encourage developers to use a pre-application process (aka “Predevelopment Conference” to provide project applicants and their architects with an opportunity to discuss and understand the various codes and regulations that apply. The ability to review projects early expedites project design, thereby shortening the permitting process and potentially offering cost savings alternatives.
- Continue to improve the City's zoning rules and development standards through the code maintenance process. This may assist in reducing barriers to affordable housing.
- Continue to implement the Centers and Corridors land use strategy as proposed in the Comprehensive Plan. The Comprehensive Plan proposes establishing a number of centers and corridors throughout the community as part of an overall strategy to accommodate growth through infill development. Ultimately, these centers and corridors will accommodate mixed uses with residential development at higher densities, including affordable housing developments.
- The Planning Department and CHHS are working with Impact Capital, a CDFI, to identify areas for assisting developers and property owners. These could relate to City processes and requirements, identifying funding sources and economic development incentives, or other areas.

Discussion:

The City will continue to fund fair housing educational, and other, activities that support fair housing in a positive, solution-oriented manner. Potential activities include sponsoring a regional Fair Housing Conference, assisting the Spokane Association of Realtors (and the real estate industry in general,

including the mortgage lending industry) with training related to fair housing. If the City becomes aware of clear violations of the Fair Housing Act, it will work with its community partners to identify potential resolutions.

AP-85 Other Actions – 91.220(k)

Introduction:

The following actions are intended to align with the needs and goals identified in the 2015 – 2020 Consolidated Plan. The Community, Housing and Human Services Department will remain adaptive and ready to serve as needs arise and the response system must be tailored to meet community needs. One such example is the 24/7 Emergency Shelter Homeless Response Program. This program was developed in response to a rising number of homeless individuals without shelter during the day. City leaders and community stakeholders came together in 2016 to develop a strategy that would address community needs.

Actions planned to address obstacles to meeting underserved needs

The City of Spokane is working with local partner agencies and neighborhood councils to strategically target projects that will preserve and expand quality, safe and affordable housing choices; prevent and end homelessness; provide opportunities to improve quality of life; support vibrant neighborhoods and expand economic opportunities.

Actions planned to foster and maintain affordable housing

Given the high demand for affordable housing, the City recognizes the importance of fostering affordable housing development and maintaining existing affordable housing stock. The City also provides Tenant Based Rental Assistance to extremely low-income/homeless families to create affordable housing options at market rate rental housing located across the City. The City fosters relationships with both for-profit and nonprofit (including CHDO) housing developers when soliciting HOME Multifamily Housing Program funding proposals. The City offers developers the opportunity to leverage limited City HOME funding with Low-Income Housing Tax Credits, housing bonds, Washington State Housing Trust Fund dollars, and Federal Home Loan Bank grants. Typically, City HOME funds account for only a fraction of the total cost but deliver large projects providing a large number of long-term affordable rental housing units.

The City maintains its HOME investment in affordable housing by monitoring rental housing occupancy and physical condition over HUD's minimum compliance periods required by 24 CFR 92.254. The City imposes an additional 10-year local compliance period to retain these rental units as affordable housing available to low-income households. The City also grants and loans CDBG funds to repair low-income owner-occupied homes enabling existing homeowners to enjoy a safe and healthy home that they can afford to operate and maintain. The City plans to address foreclosed, abandoned and derelict properties by acquisition and/or renovation to create affordable homeownership opportunities.

Actions planned to reduce lead-based paint hazards

Spokane's Single Family Rehabilitation and Multifamily Housing programs are active in identifying and repairing lead-based paint hazards in eligible owner and renter housing. HUD Title X and EPA Renovator (RRP) requirements are integrated into CDBG and HOME funded programs that rehabilitate housing units constructed prior to 1978. Typical lead hazard control begins with an XRF lead inspection to guide the scope of work. Certified workers complete lead hazard control work in compliance with HUD's Title X and EPA RRP regulations. These projects typically include wet scraping, painting, eliminating friction/impact surfaces, mulching bare soil, and cleaning to Clearance. Each rehabilitated housing unit will achieve Clearance as part of project completion, as proscribed by HUD's Title X regulation.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategies are implemented through the following established goals of the Consolidated Plan: preserving and expanding quality, safe, affordable housing choices; providing opportunities to improve the quality of life; and, expanding economic opportunities. The CDBG and HOME program are the principle funding sources targeted at reducing the number of poverty-level families but the ESG program also seeks to stabilize families and individuals so they are able to return to self-sufficiency, which Homeless Housing Assistance Act fund provide prevention assistance. Importantly, the resource management responsibilities of these programs provide staff of the Department of Community, Housing and Human Services an opportunity to facilitate coordination among a range of social and housing programs, operated by other City departments, governmental agencies and the nonprofit community, that together enhance the opportunities to reduce poverty for families.

CDBG program resources are targeted to meet the community development, infrastructure and economic opportunities needs in the community. The City allocates CDBG funding for several economic development activities providing opportunities for both low and moderate income family members to receive living wage employment and low and moderate income business owners to improve and expand their businesses, increasing their profitability and income. Public services activities also include programs for stabilizing families, while the housing rehabilitation program reduces and stabilizes low and moderate income homeowner's housing expenses. CDBG public services activities, such as the housing counseling program and the rental assistance case management program, assist low and moderate income families on the edge of poverty to help them to economic security.

HOME program resources are allocated to address the needs for safe, affordable housing. Program activities that are designed to reduce housing expenses and offer the opportunity to help move families out of poverty are tenant-based-rental assistance and the multifamily development program, which maintains and expands affordable housing. These rental support programs help provide economic stability to the households assisted and are key to the goal of reducing the number of families facing poverty.

Actions planned to develop institutional structure

The City of Spokane works closely with partner agencies and community stakeholders to develop social response programs based on community need. Examples include the Homeless Coordinated Assessment, 24/7 Homeless Shelter Response, Affordable Housing Committee, Economic Development, Continuum of Care Committee and Neighborhood CDBG Programs. Each program provides a response by the City to respond to the institutional needs of community partners and the individuals they serve.

Actions planned to enhance coordination between public and private housing and social service agencies

The City has established a number of cooperative partnerships and collaborations with public and supportive housing providers, private and government health, local government, mental health and social service agencies to address its priority needs and will continue to do so.

Examples include:

Multi-family Housing: the City works closely with Spokane County, the WA State Department of Commerce, and the WA State Housing Finance Commission to coordinate the funding, development and monitoring of multi-family housing units funded through the HOME program.

Tenant-Based Rental Assistance: the City partners with the local housing authority to manage the HOME tenant-based rental assistance program. The TBRA program has been prioritized for high needs households and individuals. Referrals to the TBRA program via the community Coordinated Assessment program. Support Services are provided for all TBRA households through CoC Program and local Homeless Housing Assistance Act funded programs.

Fair Housing: the City partners with the local HUD office, Spokane County and the NW Fair Housing Alliance to fund, plan and host a regional Fair Housing Conference during the month of April (fair housing month).

Strong Families Initiative: a City-led partnership between the City, the Spokane Housing Authority, Child Protective Services and non-profit housing and services providers to improve the lives and housing stability of families engaged with child welfare.

The City is the convener and the Collaborative Applicant for the City/County Continuum of Care. The City coordinates a number of homelessness reduction system-wide strategies involving both public and private agencies such as Coordinated Assessment, Housing First and Rapid Re-housing through the Continuum of Care.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Spokane does not plan to directly use other forms of investment beyond those listed in 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME regulation 92.254 describes qualifications of homeownership activities as affordable housing. City of Spokane has not budgeted HOME funds for homeownership activities. The City retains written agreements used in a previous homeownership program. These agreements include a recapture provision triggered if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This loan provision limits recaptured funds to net proceeds available from the sale rather than the entire HOME investment. The City's Single Family Rehabilitation program uses this same loan recapture provision which limits recaptured funds to net proceeds of a sale. Consequently, the City is not required to repay HUD should any sale, short sale, foreclosure, involuntary sale, etc. of a program-assisted home provide insufficient funds to fully repay the amount of loaned HUD funding.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME regulation 92.254(a)(4) describes the minimum HOME period of affordability based upon the amount of HOME homeownership assistance. The City of Spokane has not budgeted HOME funds for homeownership activities. The City previously established maximum HOME assistance for each homebuyer transaction and that HOME assistance required a 10-year period of affordability. Earlier homeownership assistance loan documents provided some debt forgiveness over the 10-year HOME affordability period. All City homeownership assistance written agreements included a recapture provision that triggered repayment if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This recapture provision limits recaptured funds to any net proceeds available from the sale rather than the entire HOME investment.

Similarly, HOME-funded affordable rental housing projects include acquisition, new construction, and/or renovation trigger minimum periods of affordability per 24 CFR 92.252(e). New construction projects are always subject to the regulation's 20-year affordability period but acquisition and/or rehab projects commonly trigger a 5, 10, or 15-year HOME affordability period. AThe City-imposed chooses to independently extend the periods of affordability is ten years longer than the minimum HOME affordability period and initially runs concurrently with the HOME affordability period. .

These City-imposed affordability periods are described further in the HOME Multifamily Housing

Program Description and agreements.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to refinance existing debt secured by housing that is being rehabilitated with HOME funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).

Emergency Solutions Grant (ESG) Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

The Emergency Solutions Grant funds, in conjunction with additional funding sources, are currently funding Coordinated Assessment Initiatives through rapid re-housing, and shelter activities. The following program standards have been developed with community feedback, based on the feedback from CoC programs administering these funded activities. The standards continue to take into account the smaller resources and even greater targeting needed for ESG. These standards are included in program specific guidelines for all ESG funded programs.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Households seeking homeless assistance can access services through the Spokane Continuum of Care's Coordinated Assessment (CA) system. The local CA system operates two portals to better meet the disparate needs of different household types. Households with minor children are served through Homeless Families Coordinated Assessment (HFCA) system, which coordinates all family homeless service programs to provide prevention and rapid re-housing assistance in addition to placement in interim, transitional, and permanent supportive housing, if applicable. The program utilizes the Family Service Prioritization Decision Assistance Tool (F-SPDAT) and Family Vulnerability Index Service Prioritization Decision Assistance Tool (F-VI-SPDAT) to assess families for appropriate housing and service interventions based on vulnerability rather than a first come first serve model. The F-VI-SPDAT and F-SPDAT provide a consistent way of assessing households across the Continuum of Care and assists HFCA in connecting families with an appropriate housing intervention based on their level of need.

Households without children can access services through the Singles Homeless Coordinated Assessment (SHCA) System. SHCA operates as a decentralized assessment system with a lead agency

to facilitate the training and coordination of assessment sites. SHCA uses the singles versions of the VI-SDPAT and SPDAT tools to provide common outcome data and measurable results. Household where every member is between the age of 18 and 24 that present at SHCA are assessed using the Transition Age Youth Vulnerability Index Service Prioritization Decision Assistance Tool (TAY-VI-SPDAT) and the Youth Service Prioritization Decision Assistance Tool (Y-SPDAT). Once the appropriate assessment is completed in HMIS, a housing referral can be made to the appropriate housing track based on the household's vulnerability and desired housing intervention.

Households may access the program through one of two entry points:

1. By walking into either the HFCA or SHCA program offices for an assessment; or
2. Through targeted outreach and screening with a partnering service provider such as an emergency shelter or street outreach program.

The CA system has been developed in accordance with the HUD Continuum of Care Regulations. Participation in this system is mandatory for ESG and CoC grantees.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Locally, the City of Spokane receives and administers ESG funds. As the CoC lead the City of Spokane works, through the Continuum of Care Governance Board and Community Housing and Human Services Board (CHHS), to determine priorities for homeless funding. Spokane County staff sits on both the Continuum of Care Governance Board and CHHS Board and is an integral part in determining how all homeless funds, including ESG funds, are allocated in the community. During the application process for homeless funding, the RFP and Evaluation Committee of CoC reviews applications and makes funding recommendations to CoC Governance Board.

Applicants eligible to apply for ESG funds include:

- City or County governments
- Public and private nonprofit organizations (501(c)(3))
- Private for profit organizations or individuals may implement certain economic development, low income housing rehabilitation and microenterprise activities.
- Faith based organizations

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City currently meets the homeless participation requirement detailed in 24 CFR 576.405(1) through formerly homeless individuals' membership on the Community, Housing and Human

Services Board subcommittees, Continuum of Care Governance Board, and the CoC RFP and Evaluation Committee. These committees are responsible for recommending policies and making funding decisions.

5. Describe performance standards for evaluating ESG.

All programs funded through ESG are evaluated for performance quarterly. Data for these evaluations is pulled from the Homeless Management Information System. In addition, all ESG funded programs are required to ensure HMIS data quality by the 5th of each month. Programs funded for rapid re-housing are measured by the percentage of households exiting to permanent housing, the percentage of households with increased income at exit, and the average length of time from identified eligibility to being housed. Programs funded for emergency shelter operations are required to enter universal data into the HMIS system and record entry and exit dates. In addition, these programs are measured by the percentage of households who exit from the emergency shelter into permanent housing, the average length of time individuals are homeless in emergency shelter, average length of time between enrollment and clients' date of engagement.

